

Architectural Review Committee  
Request to Modify or Alter Homeowner's Property

All Owners must (i) submit an application to the ARC which includes written plans, specifications, and samples and (ii) receive written ARC approval, which can be in the form of a letter, minutes or via the Association's website, of the submitted application prior to commencing any exterior change or building or alteration to any Dwelling Unit or Lot. **FILL OUT ONE ARC FORM PER APPLICATION REQUEST.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ **Weeki Wachee, FL 34613**

Please circle the section type your home is in:                      Estate Area                      Villa Area

**Paint ONLY** - Exterior painting request for your home?

Attach color samples for walls, garage door(s), front doors and all trim. Villa Owners: The Homeowner will pay the painter in full (once the entire job is complete), then submit a copy of that paid invoice with a copy of the painter's commercial general liability and workers compensation insurance certificates to the HOA. To be reimbursed, the invoice must be from a true painter with painters commercial general liability and painters workers compensation insurance.

**\*\*\*\*\* OR \*\*\*\*\***

**Landscaping ONLY** - Adding and/or revising, to your landscaping?

(Specifically list the name of the plants and the number of each. If you are adding decorative material like curbing/edging, please list the style, color and height.) 1) \_\_\_\_\_ 2) \_\_\_\_\_  
3) \_\_\_\_\_ 4) \_\_\_\_\_ 5) \_\_\_\_\_

For this application to be considered, you must attach a landscape plan that shows the location, shape and size of beds (and curbing/edging if applicable), and the location on the lot where the listed trees/plants will be planted. Only those beds and curbing/edging described on the plan, and the plants listed above, and their location shown on the attachment will be considered by the Committee.

**\*\*\*\*\* OR \*\*\*\*\***

**Everything else** - One request per form ONLY

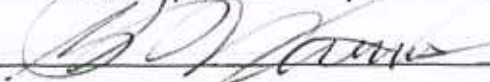
Other than paint and landscaping, adding, revising to or changing anything to the exterior of your home?

1) \_\_\_\_\_

For this application to be considered, you must attach plans, specifications and samples that show the materials, location, size, shape, color and appearance of the addition, revision or change. Only those items listed and depicted on the attachment will be considered by the Committee.

Name of Company or Person(s) Doing Change: \_\_\_\_\_

Any structural changes require a county permit. It is the responsibility of the resident/contractor to determine when permitting is required. It is preferred that contractors are licensed, bonded and insured. The undersigned requests permission to modify or alter their property in compliance with the Master Declaration and the Homeowners Association and Rules & Regulations, and submits the foregoing as true and correct information in support of this request. Exterior painting request may not be similar in color to any adjacent homes. The homeowner is responsible for color requests NOT being the same as the adjacent homes. Should the home be painted and the ARC later finds an adjacent home has a similar color scheme; repainting of the home will be required at the expense of the homeowner.

Home Owner Signature:  Date: 8/29/16

The foregoing request was Approved \_\_\_ Disapproved \_\_\_ at a meeting of the GlenLakes Architectural Review Committee held on the \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_. If the request is denied and additional information or clarification is needed, please contact the Community Association Manager at 352-596-6351.

All approvals are valid for 90 days from the above date and all work must be completed expeditiously.

GLENLAKES ARC MEMBER, signed by Chairman or Secretary: \_\_\_\_\_

Samples/Plans submitted with request  Yes  No                      Received request on: \_\_\_\_\_